

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**February 1, 2012  
3:00 P.M.**

**Committee Members Present:** Linda Beard, Debbie Mahaffee, Ann Pascoe,  
Carol Stair

**Committee Members Absent:** Robbie Kelly, Pam Horak

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate** – Deb Lochart,

**LHRC Affiliates Present:**

Community Concept – Peter Whang, Jennifer Herbert  
ARC/INSIGHT – Susan Rudolph, Tomica Timmons  
MVLE – Cheryl Simpkins  
Volunteers of America – Candace Vanderwater, Joann Shimpson,  
Aderline Johnson, Edwina Jones,  
Destiny Place – Chantay Anderson, Deborah Roundtree  
Community Residences – Julie Allen  
Calvary Counseling Center – Jan Chambers  
Therapeutic Interventions – Marion Long

**Behavior Consultants:**

Alternative Path Training School – Emilia Formoso

**Guest:**

Jennifer Kane – Alexandria Community Services Board  
Myra Wilson - Parent

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The regular scheduled meeting of the Prince William Local Human Rights  
Committee was convened on February 1, 2012 at 3:12 p.m. in the Conference  
Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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## **APPROVAL OF MINUTES**

### **RESOLUTION 02-01-01**

**MOTION:** Mahaffee

**SECOND:** Stair

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of January 4, 2012;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the minutes of the January 4, 2012 meeting.

**Vote:**

**Ayes**—Mahaffee, Beard, Pascoe, Stair

**Nays**--None

**Absent During Vote**—None

**Absent From Meeting**—Horak, Kelly

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## **AFFILIATION WITH THERAPEUTIC INTERVENTIONS, INC.'S NEW OUTPATIENT SERVICES**

Marion Long, Therapeutic Interventions presented the request to affiliate their new Outpatient Services. Since he had not received a letter from the Human Rights Office, the Committee was not able to approve the affiliation. Once the letter from the Human Rights Office is received by Deb Lochart, she will present it to the Committee and the Committee can officially approve the new affiliation.

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## **AUTHORIZED CLOSED SESSION**

### **RESOLUTION 02-01-02**

**MOTION:** Mahaffee

**SECOND:** Stair

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Horak, Kelly

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## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 02-01-03**

**MOTION:** Mahaffee

**SECOND:** Stair

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Kelly, Horak

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**RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

**UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

The Committee reviewed the updates for J.L., E.B., R.K., J.M., and R.A.

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR AMIR H.**

**RESOLUTION 02-01-04**

**MOTION:** Mahaffee

**SECOND:** Beard

**WHEREAS**, the Restrictive Behavior Plan for Amir H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Amir H. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Amir H.

**FURTHER, BE IT RESOLVED** that the Committee requested the tracking data for the last quarter to include January for their review next month.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR MONIQUE A.**

**RESOLUTION 02-01-05**

**MOTION:** Stair

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Monique A. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Monique A. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Monique A.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

**APPROVED THE ADDENDUM TO THE RESTRICTIVE BEHAVIOR  
PLAN FOR NATHAN J.**

**RESOLUTION 02-01-06**

**MOTION:** Beard

**SECOND:** Stair

**WHEREAS**, the Addendum to the Restrictive Behavior Plan for Nathan J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Addendum to the Restrictive Behavior Plan for Nathan J. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Addendum to the Restrictive Behavior Plan for Nathan J.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR CHARLES A.**

**RESOLUTION 02-01-07**

**MOTION:** Mahaffee

**SECOND:** Stair

**WHEREAS**, the Restrictive Behavior Plan for Charles A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Charles A. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Charles A.

**FURTHER BE IT RESOLVED** that MVLE has agreed to check the data that was on their graph and report back.

**FURTHER BE IT RESOLVED** that the Committee asked clarification as to whether the protocol for crisis management should be included in the Plan since the number of crisis management use is higher than the emergency response.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED THE ADDENDUM TO THE RESTRICTIVE BEHAVIOR  
PLAN FOR DAVID H.**

**RESOLUTION 02-01-08**

**MOTION:** Mahaffee

**SECOND:** Beard

**WHEREAS**, the Addendum to the Restrictive Behavior Plan for David H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Addendum to the Restrictive Behavior Plan for David H. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Addendum to the Restrictive Behavior Plan for David H.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Kelly, Horak

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR RENE D.**

**RESOLUTION 02-01-09**

**MOTION:** Stair

**SECOND:** Beard

**WHEREAS**, the Restrictive Behavior Plan for Rene D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Rene D. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Rene D.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR CRISTOBOL G.**

**RESOLUTION 02-01-10**

**MOTION:** Beard

**SECOND:** Stair

**WHEREAS**, the Restrictive Behavior Plan for Cristobol G. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Cristobol G. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Cristobol G.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR DARIUS D.**

**RESOLUTION 02-01-11**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Darius D. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Darius D. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Darius D.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR DANIEL L.**

**RESOLUTION 02-01-12**

**MOTION:** Stair

**SECOND:** Beard

**WHEREAS**, the Restrictive Behavior Plan for Daniel L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Daniel L. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Daniel L.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR JUSTIN W.**

**RESOLUTION 02-01-13**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Justin W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Justin W. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Justin W.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR KATHERINE M.**

**RESOLUTION 02-01-14**

**MOTION:** Beard

**SECOND:** Stair

**WHEREAS**, the Restrictive Behavior Plan for Katherine M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Katherine M. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Katherine M.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR CHRIS M.**

**RESOLUTION 02-01-15**

**MOTION:** Mahaffee

**SECOND:** Stair

**WHEREAS**, the Restrictive Behavior Plan for Chris M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Chris M. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Chris M.

**FURTHER BE IT RESOLVED** that the Committee recommends that the Plan indicate a tracking form needs to be used and the fading criteria for the restraint needs to be included in the Plan.

**FURTHER BE IT RESOLVED** that the Committee recommends that elopement in the plan be clarified with “if at risk”.

**FURTHER BE IT RESOLVED** that the Committee request that Estelle Place send in their Crisis Management Policies and Procedures for the Committee’s review.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Horak, Kelly

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## **REVIEW CRISIS MANAGEMENT POLICIES AND PROCEDURES FOR: ARC/INSIGHT**

The Human Rights policies and procedures were rewritten to include the crisis management policies and procedures. The policies will be submitted to Deb Lochart, Regional Advocate, for review. The Committee complimented the ARC/INSIGHT for their work on the Policies.

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## **ANNUAL PROGRAM REVIEW:**

Elite Healthcare Services did not show for their annual review. The Annual Report has not been received.

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## **Calvary Counseling Center**

Dr. Jan Chambers presented Calvary Counseling Center's 4<sup>th</sup> Quarter and Annual reports.

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## **HUMAN RIGHTS ADVOCATE REPORT**

Deb Lochart gave report of things occurring in the Community. The DOJ settlement with the State of Virginia is out. All training centers will be closing except for Southeast Training Center. During the transition, the role of the Advocate is in the Community.

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## **OTHER BUSINESS:**

None.

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## **ADJOURNMENT**

### **RESOLUTION 02-01-16**

**MOTION:** Stair

**SECOND:** Beard

There being no further business to discuss, the February 1, 2012 meeting of the Local Human Rights Committee was adjourned at 6:20 p.m.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—Horak, Kelly

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